RTD-Log
4. meeting 26.1.01 12:15 - 14:00 in C455
Minutes

Present: Matti Johansson, Marko Moisio, Juha Saarelainen,
Minna Vasankari, Dan Patrick Doepel,
instructor Mika Karlstedt,
projectmaster Raine Kauppinen for the first 10 minutes,
12:45→ customer Tiina Niklander
Absent: –

Topics:

- Raine gave us the signed contracts.
- Raine arranged the plastic key application forms.
- Raine explained his tasks as the projectmaster. He will read our documents, visit some document review meetings and watch the demo. His room is D316.
- Tiina came and answered a lot of questions. A summary of some of the answers can be found in the file `toteutus.tex` in our `documents`-subdirectory.
- Tiina wants to have a copy of the project plan. She will visit us next Friday too if we ask her to come beforehand.
- Marko will be the secretary for next two weeks.

The next meeting is on Tuesday 30.1. at 10:15.